De-risking **Projects** *with Minesweeper® Software*

A **VIRTUAL** 3-hour public workshop

The **AIM** Institute®

Workshop Agenda

ET	GMT	Hr:Min	Lecture or Exercise	Content (See BlueHelp® Knowledge Center article for more)
8:30 AM	13:30	0:30	*Sign in… then grab your coffee*	
9:00 AM	**14:00**	0:10	Welcome (Dan Adams & Scott Burleson)	Welcome & introduction
9:10 AM	14:10	0:30	Overview and simulation background	What is Minesweeper Project De-risking?
9:40 AM	14:40	0:10	**Ex 1**: Brainstorm assumptions	Step 1: Brainstorm Assumptions
9:50 AM	14:50	0:10	Consumption chain	Understand from pre-purchase... to procurement... to post-purchase
10:00 AM	15:00	0:10	**Ex 2**: Create Consumption Chain	Step 2: Consumption Chain
10:10 AM	15:10	0:10	Rate impact & certainty	Review individual online voting on assumptions
10:20 AM	15:20	0:10	**Ex 3**: Conduct Individual Online Voting	Step 3: Individual Ratings
10:30 AM	15:30	0:10	Break	
10:40 AM	15:40	0:10	Team assumption rating	Review rules of engagement for team ratings
10:50 AM	15:50	0:10	**Ex 4**: Consolidate Team Ratings	Step 4: Team Ratings
11:00 AM	16:00	0:05	Certainty Matrices	Understand 3 external and 3 internal sets of assumptions
11:05 AM	16:05	0:10	**Ex 5**: Review Certainty Matrices	Step 5: Review Certainty Matrix
11:15 AM	16:15	0:05	Checkpoint plan	Understand Checkpoint plans for driving assumptions to high certainty
11:20 AM	16:20	0:10	**Ex 6**: Build CheckPoint plan	Step 6: CheckPoint Plan
11:30 AM	16:30	0:05	After workshop: Interviews & Market Case	Learn to uncover more risk factors & reduce uncertainty through interviews
11:35 AM	16:35	0:10	**Ex 7**: Create Management Reports	Step 7: Management Report
11:45 AM	16:45	0:05	Change the dynamcs of project reviews	Invite management to "join" your team… not judge it
11:50 AM	16:50	0:10	Next steps	Ways to learn more and implement this methodology with your project
12:00 PM			Close	